

Sheep Genetics Search Tool

How to Guide: Creating sale and semen catalogues

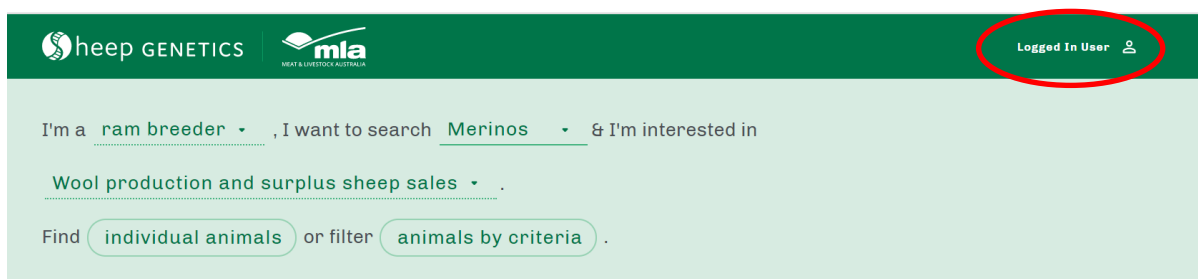
A guide creating sale and semen catalogues

For: ram breeders and service providers

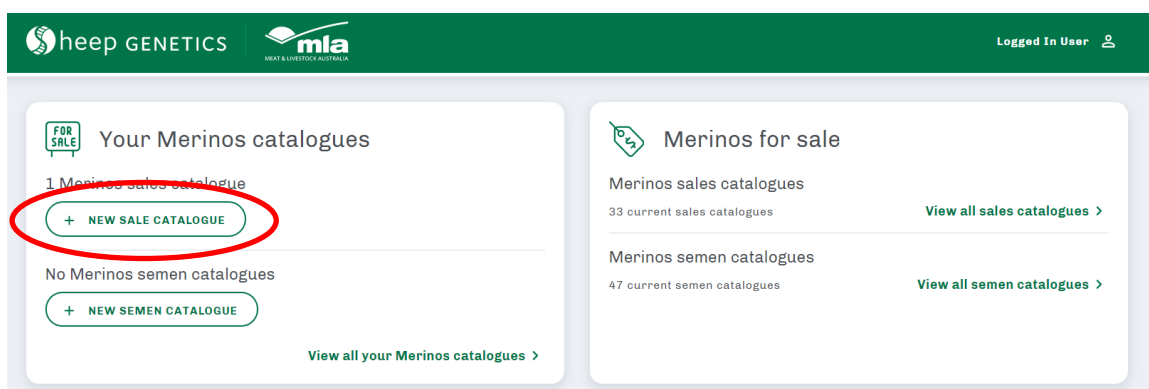
Creating sale and semen catalogues using the Sheep Genetics site is a quick and easy way to list your animals so they can be found by users of the website. You are also able to create pen cards for your sale and semen catalogues. For more information on creating pen cards please refer to How to Guide: Creating pen cards.

This guide walks through how to create a sale catalogue. The process for semen catalogues is very similar. You can create catalogues for animals from flocks that are associated with your login. If you wish to list other animals, please contact Sheep Genetics.

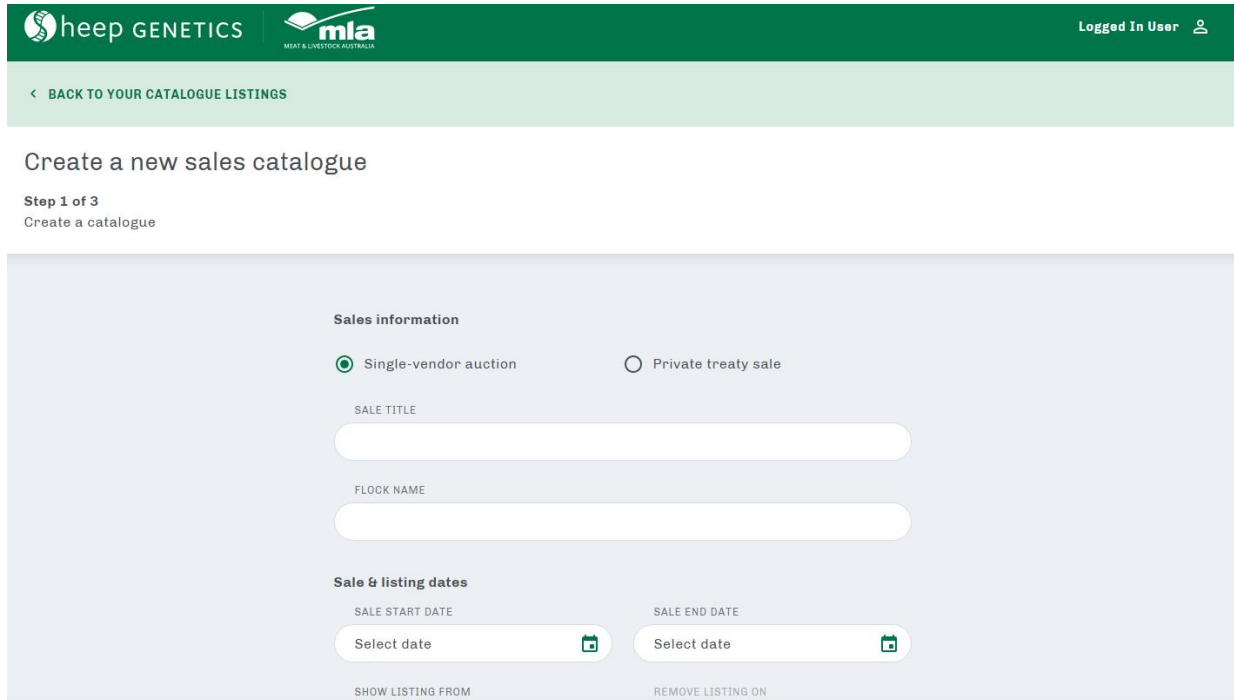
1. Ensure that you are logged in and have access to the flocks for the animals you wish to create catalogues for. You can see this in “Your Flocks” section on the dashboard.



2. In the Your catalogues section click on “+ New Sale Catalogue”



3. Complete the fields outlined in step 1 of the catalogue creation process. Optional fields are indicated as such. All other fields are compulsory.



sheep GENETICS mla MEAT & LIVESTOCK AUSTRALIA Logged In User

< BACK TO YOUR CATALOGUE LISTINGS

Create a new sales catalogue

Step 1 of 3
Create a catalogue


Sales information


Single-vendor auction Private treaty sale

SALE TITLE

FLOCK NAME

Sale & listing dates

SALE START DATE 

SALE END DATE 

SHOW LISTING FROM

REMOVE LISTING ON

4. Once fields are complete click on "Save and Continue"



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ADDRESS (OPTIONAL)

MLA

TOWN/CITY
Armidale

POSTCODE STATE COUNTRY

Contact details

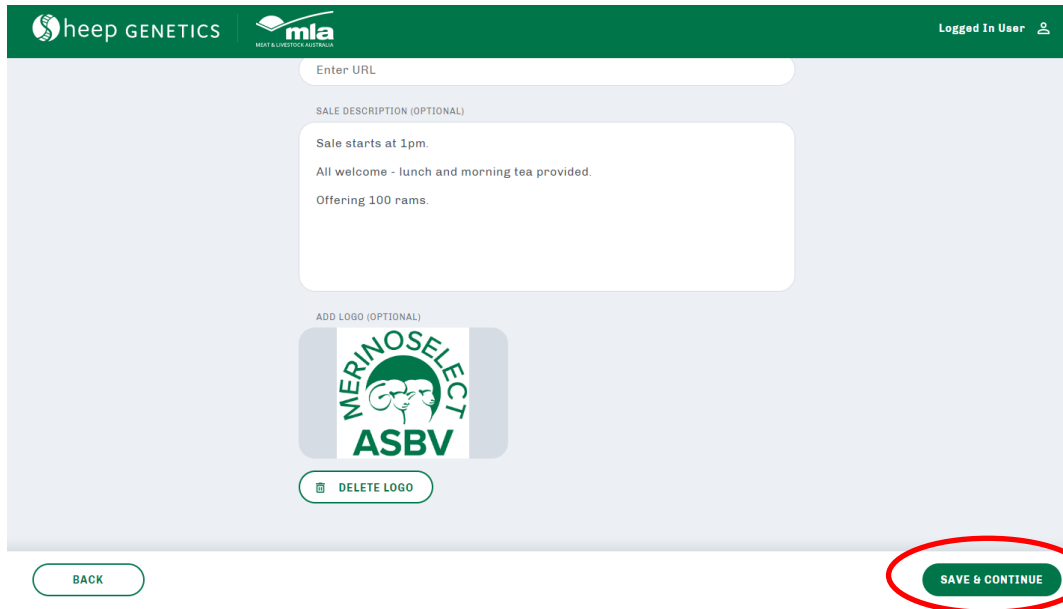
CONTACT NAME
Sheep Genetics

EMAIL ADDRESS (OPTIONAL)
info@sheepgenetics.org.au

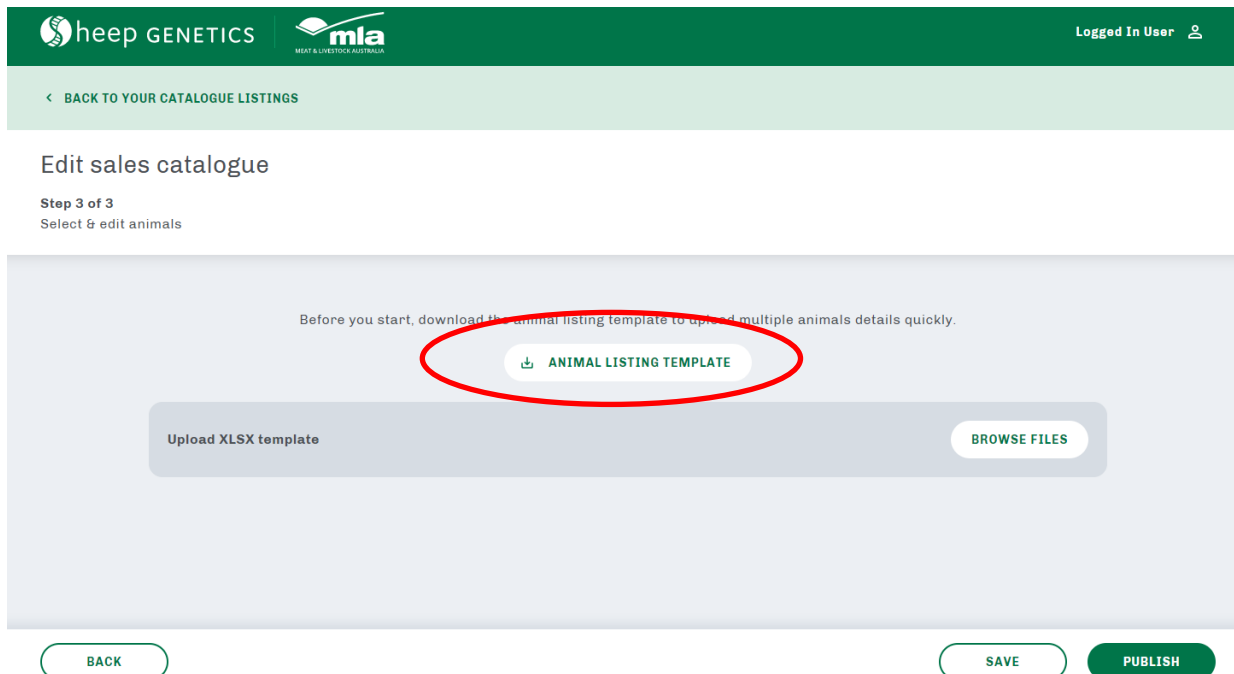
PHONE NUMBER (OPTIONAL)
0280551818

SAVE & CONTINUE

5. Complete the appropriate fields for Step 2 and click “Save & Continue” when complete. If you are unable to progress to Step 2 and have uploaded a logo please refer to the guide on how to resize logos.



6. Download the animal listing template



7. Complete and save the template. Use 16-digit IDs. Lot numbers and price are optional.

16 digit Animal ID	Lot number	Price
Example: 5099992018180110	Example: 2	Example: 1200.50
Put the 16 digit animal ID code in this column. Please only use the format in the example. Do not include any spaces or dashes.		
Lot number is optional. If included please use whole numbers only		
5033582017170565		1
5033582017170539		2
5033582017170631		3

8. Select browse files

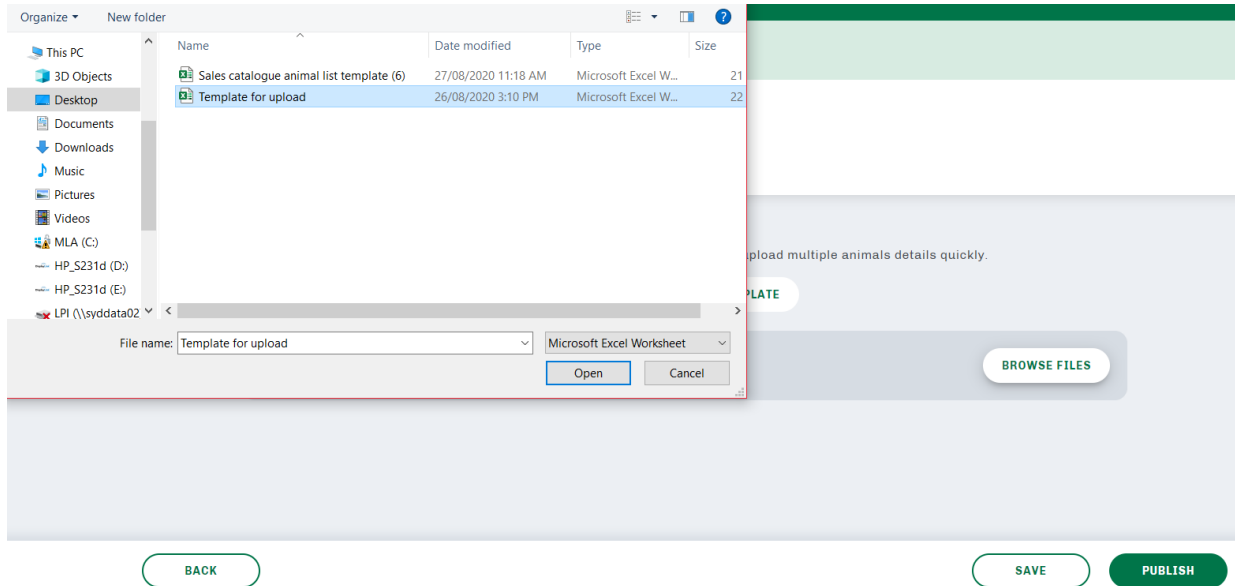
Before you start, download the animal listing template to upload multiple animals details quickly.

[ANIMAL LISTING TEMPLATE](#)

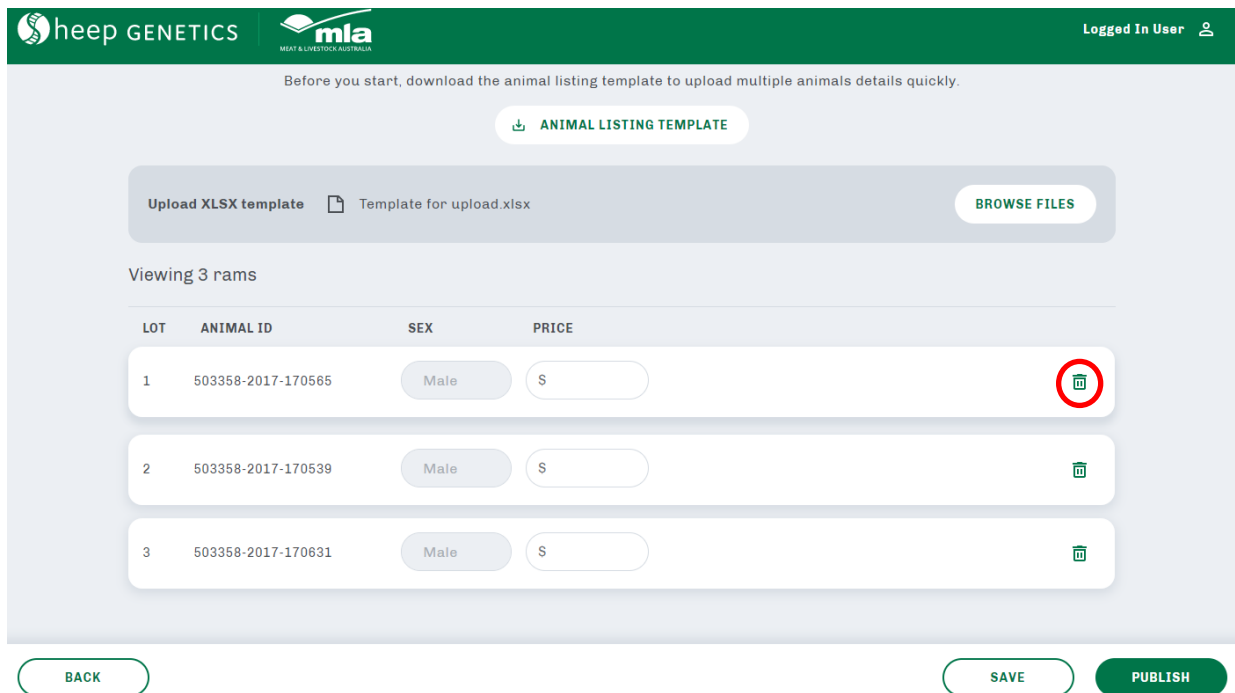
Upload XLSX template **BROWSE FILES**

BACK SAVE PUBLISH

9. Select the template that you wish to upload



10. Check the animal's sex and details. If an animal is the incorrect sex you will need to resubmit to Sheep Genetics. You can remove animals by pressing the delete button



11. Press publish

Before you start, download the animal listing template to upload multiple animals details quickly.

[ANIMAL LISTING TEMPLATE](#)

Upload XLSX template Template for upload.xlsx [BROWSE FILES](#)

Viewing 3 rams

LOT	ANIMAL ID	SEX	PRICE
1	503358-2017-170565	Male	\$
2	503358-2017-170539	Male	\$
3	503358-2017-170631	Male	\$

[BACK](#) [SAVE](#) [PUBLISH](#)

12. To edit your catalogue press the edit button on the “Your catalogues” page

[BACK TO DASHBOARD](#)

Your catalogues

Sales catalogues

SALE TITLE	PUBLISHED	LISTED	SALE DATE	SALE TYPE
My Sale <small>PUBLISHED</small>	03 Sep 2020 - 11 Oct 2020	3 sheep	10 Sep 2020	Single vendor auction

[PEN CARDS](#) [EDIT](#) [DELETE](#)

[+ NEW SALE CATALOGUE](#)

Semen catalogues

No sale catalogues currently listed
Create a new semen catalogue to list semen for sale

[+ NEW SEMEN CATALOGUE](#)

The search site allows you to easily create sale and semen catalogues
Using the sale and semen catalogue functionality allows you to list the animals that are available for sale so they can be found easily